

THE CORFE CASTLE TOWN TRUST

The Town Hall, 1 West Street
Corfe Castle, Wareham BH20 5HA
www.corfecastletowntrust.co.uk



MINUTES OF THE TRUSTEES MEETING HELD ON WEDNESDAY 13TH APRIL 2016

Present: Louise Haywood (Chair), Emma Grinsted (Secretary), Tony Bryan, Mary Wills, Steve Clarke, Mark Taylor, Rupert Spicer-Short, Charles Overton, Nigel Dragon

Apologies: Paul Jobling (Treasurer), Colin Fuller, Rev. Ian Jackson, Ros Marshallsay

Matters arising from the minutes of the last meeting (12th January 2016) – The collecting boxes and letters have been put in the Castle Inn and Four and Twenty Blackbirds. Tony will take a box and letter to the Bankes Arms. We still need to ask The Model Village and The Village Stores.

The Gift of Four lettering renewal has been started. A piece of wood is being painted off-site and will be attached to cover the existing writing when completed. Unfortunately, John Cooper, the sign writer, is not well at present so this will need to be monitored.

Rupert presented us with a cheque for the money raised at the Crazy4Corfe quiz night which he organised. The evening made £235 and the quiz winners donated their prize so the grand total was £285. Thank you very much Rupert and his team!

St Edwards will hold their “Festival through the Ages” in 2018. We will put together a display of the history of the churchyard with details re the gravestones and the old houses that surrounded it.

Mary has prepared the questions for her quiz sheet. The questions need to be double checked with the contents of the museum and the print layout still needs to be finalised. After discussion it was decided that the finished quiz sheets and competition entrance fee could be posted through Tony’s door. We will provide envelopes. Louise is to liaise with Mary re this.

Correspondence – Andrew Norman, see chair’s report.

Chair’s Report –

1. Please remember to switch off all heaters and lock the door.
2. Dr Andrew Norman from Poole is writing a book about notable people from Corfe Castle and asked for help sourcing pictures or photos. He has given us a donation of £100 and his book “Purbeck Personalities”. The majority voted to give him permission to use Newbery’s painting of the schoolroom in his book. He was keen to use information from our First World War Exhibition but he will have to get permission from the contributors first. Louise will supply him with contacts.

Treasurer’s Report –

- We made more on the Museum Collection box this financial year; the amount also includes amounts from other collection boxes

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- We have received nothing from the Parish Council for the last 2 years as there was some confusion as to who was billing them. They also maintain that they have been historically allowed one free session per year. So they have the hall on 13 days per year but only pay for 12. We agreed that we would hold to this convention for the backdated invoices, but intend to charge in advance for every session in future.
- Donations: Received £100 from Dr Andrew Norman and £50 from Probus for Louise's talk. Phoenix gave us £25 and the Library talk raised £25.
- The pamphlet costs have been covered. We were given £150 from the Dorset Museums Association and have now sold enough to pay for the next 500.
- Other: Charles's May Fair stall raised £115
- Safe Custody Refund: concerns the mace. It is some sort of technical issue as to why we give them money and then receive money back. The treasurer can explain further.
- Utility bill: is roughly the same as last year – about £50-60 difference so not a great concern
- Maintenance: huge drop in maintenance costs. Hopefully this will continue
- Cleaning: looks up this year but some payments came out retrospectively for Fiona but this will not happen again
- Insurance: same as last year
- Miscellaneous: is up due to the purchase of the humidifier and the Digital photo album
- The good news is that we made nearly £115 profit. There are two key issues: maintenance and the pamphlets – both of these are variable. If maintenance remains low and the pamphlet sales continue as they are, all will be well.

We have noticed a missing payment from the National Trust. Our Scheme of the Charity Commission states in the schedule that there is "a perpetual annuity of £14 secured by deed of release dated the 13th of October 1762 and now payable by The National Trust". This was paid by regular direct debit on the 1st of March every year (listed as NT Main) and included in our accounts as an annuity. This payment appears to have stopped in 2011 so we will be clarifying the situation with the National Trust. Louise to chase this.

Rupert has discovered that we have a problem with our insurance as we do not seem to have any high value contents insured. There appears to be a maximum single item value of £2500 and no named items. It was discussed that we need to have a new valuation, in writing, of our high value items every five years. We will investigate temporary cover for our high value items and Rupert will work on ensuring that we have adequate insurance for everything. Louise to contact Dukes re valuation of the pictures, chairs and fake mace.

Museum Report – The lock on the door will be replaced imminently.

Town Hall Report – When the lock on the museum door is replaced we should add an additional Yale lock to the meeting room door to prevent it to be left open again. A sign reminding people to turn off heaters/lights and lock the door behind them may also be beneficial.

The Ron Burniston village map board in the village square is being taken on by the Chamber of Commerce to allow them to update the shop names regularly.

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Bookings – we have had no bookings other than the Parish Council.

Accreditation – The sub-committee is working well and preparing for a meeting in May or June. The Trustees were asked to agree to the formal appointment of Vicky DeWitt as museum mentor. This appointment was proposed by Rupert and seconded by Tony and was unanimously agreed by all.

AOB – It was thought that the May Fair would not be held this year. Charles said he would sell the booklets instead.

It was asked if we had investigated using the Town Hall as a wedding venue. The consensus was that the process is very expensive and we would upset the church.

We are hoping to hold an exhibition about agriculture over the summer holidays. Any donations of tools or photographs would be greatly appreciated as would any help.

Upcoming Events:

Town Trust Meeting -	Tuesday 13th September 2016
Town Trust Meeting -	Wednesday 30th November 2016
Christmas Supper -	Wednesday 14th December 2016

Next Meeting: Tuesday 13th September 2016 at 7.30pm, Town Hall