



## Minutes of the Trustees Meeting held on Tuesday 18<sup>th</sup> March 2014

**Present:** Louise Haywood (Chair), Tessa Somerville (Treasurer), Emma Grinsted (Secretary), Nigel Dragon, Mary Wills, Frank Spooner, Mark Taylor, Charles Overton, Steve Clarke

**Apologies:** Tony Bryan, Juliet Glover, Roger White, Rev. Ian Jackson, Colin Fuller

**Welcome to the new Trustees** – Colin Fuller, Charles Overton and Frank Spooner were welcomed as new trustees and Emma Grinsted was welcomed as the new secretary.

**Minutes of the last meeting (13<sup>th</sup> October 2013)** – It was noted that the building has now been re-valued and insured with a re-build cost only as it had previously been insured as a dwelling, but the new value of the building had not been recorded in the minutes. **Action:** Tessa agreed to look up the value for the next meeting.

These minutes were then agreed as a correct record and were signed off.

**Minutes of the extraordinary meeting (14<sup>th</sup> January 2014)** – These minutes were agreed as a correct record and were signed off without comment.

**Matters arising** – It was asked that we clarify the length of time that a Parish Council Trustee is elected for in both our constitution and the Parish Council Constitution. Our constitution states that nominated Trustees are appointed for four years, co-opted Trustees are appointed for five years and any Trustee who is absent from all meetings for a period of one year shall cease to be a Trustee. **Action:** We need to contact the Parish Council Clerk to clarify the wording of their constitution.

**Chair's report** – We have received a thank you letter from Denise Fuller, Corfe Castle Christmas Festivities Committee Secretary, thanking us for the use of the Town Hall over the Christmas period.

We have been asked to send a representative to a Purbeck Heritage Network meeting on the 1<sup>st</sup> of May, in Corfe Castle Village Hall to discuss our perceptions of tranquillity in the Dorset AONB. This is a study being carried out by the University of Winchester.

Organisation for Nick's Iron Age Exhibition (18<sup>th</sup> - 20<sup>th</sup> April) is going well. He has asked if we want to add any wording to his leaflet. After discussion it was felt that nothing need to be added although the name Corfe Castle needed to be clarified to avoid confusion and a proper copy of our logo need to be supplied. **Action:** Alert Nick to the suggested alterations

The organisation for the WW1 Exhibition (11<sup>th</sup> July - 11<sup>th</sup> November) is going well with lots of interesting items being offered.

The Corfe Castle Town Trust  
The Town Hall, 1 West Street  
Corfe Castle, Wareham BH20 5HA



The Town Trail Pamphlet is still ongoing. Louise is still checking records to make sure that all the facts included are 100% accurate.

There is a Dorset History Network meeting on the 30<sup>th</sup> March in Corfe Castle Village Hall. It had been hoped to be able to do a guided village walk at this meeting, but Louise isn't quite ready for it yet, instead Pam White from The National Trust will lead a walk to the Lime House.

**Treasurer's report** – Tessa handed out copies of the income and expenses reports. Although there are still a few items of income and expenditure still outstanding, overall we are more or less breaking even at the moment.

Tessa suggested that we could refurbish and re-use the Town Hall shaped collecting boxes which date from when we were collecting bricks. There is one still in use in The Fox and we could put a message out via the CVN to see if anyone else still has one.

It was noted that we need to add the Queen's Diamond Jubilee plaque to our insurance. **Action:** *We firstly need to get a valuation of the plaque (Louise thought it was about £2,000 but will contact Robin Swaine to find out the exact figure).*

**Town Hall & Museum** – The weatherproofing has been done although some of the exterior spraying is going to be repeated. The museum is now much dryer. Unfortunately St Blaise Ltd, the company who carried out the renovation/restoration work in 2007, went into liquidation in 2011 and so we now have no comeback. Gary Jones, our original contact, is now working for 'Daedelus Conservation'.

Tony has said that Roger has the extractor fan for the toilet, although the hole in the wall needs to be made bigger.

There is also currently a roof tile missing. We cannot investigate any further at the moment as we need a light bulb to look in to the loft.

**AOB** – It has been asked if it would be beneficial for a National Trust representative to be present at our meetings. It was felt that we currently have a very good working relationship with the National Trust and that this would be sufficient.

It was asked if we ever received a copy of the Crazy Film Production that was filmed in the village last year. Even though we had been promised a copy we haven't received one so Nigel kindly offer to supply us with a copy. It was asked if we could put on a viewing, possibly in the Village Hall. We would have to check the copyrights.

One of the regular Town Hall users has requested a key. It was felt that as the trustees have a responsibility to keep the keys safe then unfortunately the users shouldn't be allowed their own keys.

It was requested that all Trustees be given a copy of the constitution and balance sheet as it would be useful to know what we look after and our responsibilities. **Action:** *The constitution has been emailed to all trustees.*

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**Trustees:** Tony Bryan, Nigel Dragon, Juliet Glover, Ros Marshallsay, Louise Haywood, Steve Clarke, Colin Fuller, Rev. Ian Jackson, Charles Overton, Frank Spooner, Mark Taylor, Roger White, Mary Wills  
**Honorary Officers:** Tessa Somerville (Treasurer), Emma Grinsted (Secretary)

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**Strategic Planning session to be led by Steve Clarke** – Steve will present his report on this session at the next meeting.

**Upcoming Events:** 30<sup>th</sup> March – Dorset History Network Meeting (Corfe Castle Village Hall)  
18<sup>th</sup> – 20<sup>th</sup> April – Nick's Iron Age Exhibition  
11<sup>th</sup> June, 7.30pm – Town Trust Trustees Meeting  
11th July – 11th November – WW1 Exhibition  
16<sup>th</sup> September, 7.30pm - Town Trust Trustees Meeting

**Next Meeting: Wednesday 11<sup>th</sup> June 2014, 7.30pm, Town Hall**

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