

THE CORFE CASTLE TOWN TRUST

The Town Hall, 1 West Street
Corfe Castle, Wareham BH20 5HA

www.corfecastletrust.co.uk



MINUTES OF THE TRUSTEES MEETING HELD ON WEDNESDAY 11TH JUNE 2014

Present: Louise Haywood (Chair), Tony Bryan (Treasurer), Emma Grinsted (Secretary), Nigel Dragon, Mary Wills, Frank Spooner, Mark Taylor, Charles Overton, Steve Clarke, Juliet Glover, Roger White, Ros Marshallsay

Apologies: Rev. Ian Jackson, Colin Fuller

Matters arising from the minutes of the last meeting (18th March 2014) – The weatherproofing spray is going to be repeated soon to hopefully complete the treatment process. The picture in the corner behind the door needs to be checked to ensure that it is free from damp and if necessary mounted on batons to provide an air gap.

We are still awaiting permission from Crazy Films to show or reproduce their film.

These minutes were then agreed as a correct record and were signed off.

Re-election of Trustees – Roger White, Mary Wills & Rev. Ian Jackson – Roger has decided not to stand for re-election as he feels his time is up as a trustee, although he is happy to finish the outstanding maintenance work which he has started. He was thanked for the time and energy which he has put into the Town Trust. It has been very much appreciated.

Mary and Ian are both happy to continue as trustees. Ian asked if his role needed to be up for election or if it was ex-officio as he is the village rector. It was confirmed that Ian's role was not ex-officio and that he would need to be re-elected.

Election of Treasurer – Tessa Somerville has resigned as Treasurer. She was thanked for all her work for the Town Trust, especially in relation to reducing the insurance costs. Tony Bryan offered to take up the role of Treasurer. This appointment was proposed by Mary Wills and seconded by Steve Clarke.

Chair's report – Preparation is well under way for the exhibition on WW1, although material is still being collected for it. We were contacted today, via the website, by someone from Canada offering us material to exhibit. The exhibition will be open on the following days:

- During the Church's Summer Festival (11th -14th July)
- During the Church's Summer Fete (Thursday 7th of August)
- and on an ad hoc basis until September

Volunteers are needed to not only man the exhibition but also to help set it up as well (from the 1st of July onwards). Any Trustees are welcome to help with the preparation and stewarding of the exhibition and they are very welcome to encourage others to volunteer as well. **Action:** Contact Louise to volunteer with exhibition preparation and/or stewarding.

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Honorary Officer: Emma Grinsted (Secretary)

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Corfe Castle Primary School were asked if they wanted to be involved with the exhibition on WW1 but unfortunately it's not in their curriculum.

Louise is having a meeting about the WW1 exhibition with the British Legion on Thursday.

Louise has spoken with the Dorset History Centre about our WW1 exhibition. They might put something in the exhibition to advertise themselves.

The Local History Group is still meeting every first Friday of the month (except August). Usually about 10 people attend. It would be nice to have more as they are a useful source of volunteers plus income. The next talk is on Friday 4th July.

The website now has a mini catalogue online of the records (not all of them) held by the Town Hall. This will be advertised in the CVN. It was again discussed whether we should also include photos or information on the paintings which we hold. It was felt that while it might not be a good idea to advertise where the paintings were, as this may leave us vulnerable to theft, people would have to go out of their way to work out that we had the paintings and also know that they were valuable, so the risk is probably very low.

Nick King's exhibition raised £205; Royal Mail will double the £200 to £400. He was assisted by Charles who raised £120 of that by his very successful Toy Table at the May Fair in the Castle. Louise thanked Nick and Charles for their wonderful efforts. Louise will also write to thank the Royal Mail once the money has been received from them.

The Charity Commission's annual return has been completed.

Louise thanked Steve Clarke for producing a list of action points arising from the strategic planning discussions at the March meeting. This will be forwarded to everyone for discussion at the September meeting.

Treasurer's report – Tony handed out copies of the financial report. Although we lost around £1500 over last year we are more or less breaking even at the moment.

The education fund was discussed. This fund was given by Bournemouth University for the Town Trust to use to run educational courses in the village. A number of courses were tried, including ones on computing and digital photography but the take up was very poor. The money was ring-fenced but some was moved last year to the general fund to help boost the balance.

Town Hall & Museum – Roger is going to get the electrician who is working on his extension to look at/fix the current electrical issues. Putting some of the WW1 exhibition material downstairs was discussed. It was felt that we need a bigger digital photo frame, or something else with a bigger screen. **Action:** *Emma agreed to investigate putting a larger display downstairs.*

AOB – The question of whether the Parish Council could use the mayoral seal on paperwork, headers etc. This question has been asked and answered before and, as before, it was felt that the Parish Council and Town Trust should have their own separate logos as sharing one would be confusing.

There has been a glitch in the booking procedure which came about because a customer paid later than anticipated. It was felt that it would be beneficial if we put in place a more robust booking procedure similar

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to the one used by Corfe Castle Village Hall. All users would be expected to pay upfront and a damages deposit would also be taken. The proposed booking form was discussed and deemed to be suitable although the terms and conditions need to be tweaked. We also need to look into any possible usage restrictions that are imposed upon us by the church, such as not using the meeting room for religious meetings or disrupting church services etc. **Action:** *The terms and conditions will be reviewed by Louise and Emma.*

Upcoming Events: 4th July, 7pm – ‘Do’set men don’t sheame their kind’ – a WW1 presentation
11th July – 11th November – WW1 Exhibition
16th September, 7.30pm - Town Trust Trustees Meeting

Next Meeting: Tuesday 16th September at 7.30pm, Town Hall

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